



Application for Rental Assistance

Capitol Hill Housing has rental assistance available for residents experiencing an unexpected financial emergency such as medical expense, unexpected job loss, family emergency or other unplanned expenses. Funding is extremely limited and completion of this form **does not** guarantee assistance will be provided. Residents are eligible once a year and **must** attend a free financial education workshop and complete this form to be considered. Recipients are selected by the 2nd Wednesday of every month. Your application must be received by your Site Manager by the first day of the month to be considered. Assistance in the amount of one month's rent or up to \$500 will be provided. **Assistance is limited and not all eligible applicants will receive assistance.**

Eligibility

Residents are eligible to receive financial assistance once a calendar year. Tenant history is reviewed by the Rental Assistance Committee and all residents in good standing are eligible for assistance. **Residents must have a balance owed to qualify.** Residents with a chronically high outstanding balance are ineligible and will be referred to outside rental assistance agencies.

Instructions

1. Complete the reverse side of this form.
2. Return this form to your site manager by the 1st of the month to be considered for assistance by the 2nd Wednesday of the month.
3. Attend the Solid Ground Financial Education Workshop or a different financial education class. If you attend a different financial education class offered by another social service provider, ensure your educator completes the bottom of this form. Solid Ground provides an attendance list to CHH and you may attend the next workshop after you have submitted this form. **Attendance of Solid Ground's class qualifies you for a one-time late fee waiver.**

If you need any assistance completing this form, please contact Resident Services at (206) 204-3808 or athomas@capitolhillhousing.org

Financial Education Workshops

Solid Ground's free financial education workshop is the second Tuesday of every month at 5:00pm at the CHH main office located at 1620 12th Ave, Suite 205, Seattle WA 98122. Attendance of this workshop guarantees a one-time late rent fee waiver, but **not** rental assistance. You may also attend a class or workshop with another provider, though you will not be provided with a late fee waiver. **Funds for rental assistance are limited and completion of this form does not guarantee assistance will be provided. There is no appeal process if you are denied assistance. Residents are welcome to re-apply.**

